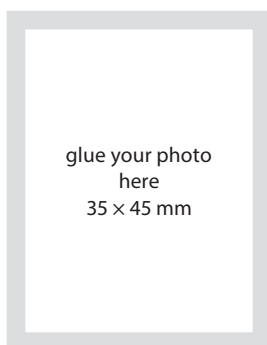


IDENTIFICATION CARD APPLICATION FORM (ITIC CARD)



.....
surname

.....
name / title

.....
birth code

.....
email address

.....
employment relationship from – to (in case of definite period)

.....
employment ratio (full time, part-time etc.)

.....
faculty / workplace

Identification card of a person in an employment relationship with UP can be combined with an international teacher identification card (hereinafter "ITIC"). ITIC card is issued only to academic staff of the UP with an employment ratio of at least 0,5 employment for an indefinite period or definite period, however in this case for at least 12 months from the date of the submission of the application for the card.

Academic staff request the ITIC card at the ID card office at Computer Centre, where they also pay for the ITIC licence. Payments for deposit and change fees are not required, see Rector's directive, Article 8 (1).

The ITIC license is valid from 1st September of the respective calendar year to 31st December of the following calendar year. Academic staff can prolong the ITIC validity by purchasing of the validation stamp from 1st September of the following calendar year to 31st December of the following calendar year. They can pay the fee for the validation stamp at the ID card office at the Computer Centre. The validation stamp will be dispensed only to academic staff with employment ration 0,5 employment for an indefinite period or definite period, in which case for at least 12 months. If the academic worker does not prolong their ITIC card validity by paying the fee for the validation stamp, the ITIC licence will not be valid. The ID card will be valid as an identification card of a person in an employment relationship with UP. ID card enables users services within UP (catering at SKM UP facilities, UP library service, entrance to designated rooms and buildings at UP) as well as outside the UP (borrowing books at the Research Library in Olomouc).

If the card is damaged or destroyed, the ITIC license (ITIC number) will be transferred from the new card, the employee does not have not pay for the first license again.

If the card is lost or stolen, the ITIC card license is forfeited (ITIC number, validation stamp). If the user would then require a new ITIC card, they must pay the license for the new ITIC card.

In Olomouc on:

Applicant's signature: